William H. Jackson Company

[Artisans in All Metals, Brooklyn, NY]

1922

May 6th, 1922

Mr. Wm. H. Jackson
335 Carrol Street
Brooklyn, N.Y.

Dear Sir:

We require for attaching to our front door a sign to read as per the enclosed memorandum. The capital letters, which are to match the companion sign, should be one inch in height, and the smaller letters 5/8 of an inch.

The sign is of brass, the letters being punched into the metal and then filled with a black composition. Doubtless you will recognize the method. The sign should be 19 inches wide by 5½ inches high.

I also enclose a rough rubbing of the companion sign.

Should there be any details about which you are not clear, kindly call me by telephone - Wadsworth 7735, and in your response state how soon the work could be completed.

Very truly yours,

Secretary

SPW/E
Encs.

WALTER E. WOODFORD, PRESIDENT & TREASURER
SIDNEY U. BARR, GEN. MANAGER

HERBERT W. HEYER, VICE-PRES. & SECRETARY
FREDERICK R. LAWRENCE, ASST. SEC'Y

WM. H. JACKSON COMPANY
ESTABLISHED 1827
ARTISANS IN ALL METALS
BRONZE — BRASS — IRON
FACTORIES AND FOUNDRIES
335 TO 361 CARROLL STREET
BROOKLYN, N. Y. CITY

BRONZE AND IRON WORK
STAIRS, RAILINGS, WINDOWS
BANK FIXTURES
LAMPS, GRILLS, TABLETS
DOORS, MARQUEES
MANTELS, TILES, FIREPLACES
WAREROOMS
2 WEST 47th STREET
NEW YORK

May 11, 1922.

Re: Brass Sign.

American Numismatic Society,
Broadway bet. 155th & 156th Sts.,
New York City.

Dear Sirs:-

We are in receipt of your order of May 6th for one brass sign.

We are making up a drawing of this sign in accordance with your instructions, which we will send to you for approval within the next few days.

We understand that you wish us to set this sign in position, and we will do this within one week after the date of return of our drawing to us with your approval.

Yours sincerely,
WM. H. JACKSON COMPANY,

A. C. Heaphy,
Production Department.

ACH:HRU
C:ACH
C:HLK

WALTER E. WOODFORD, PRESIDENT & TREASURER
SIDNEY U. BARR, GEN. MANAGER

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WAREROOMS
2 WEST 47th STREET
NEW YORK

May 23, 1922.

Re: Brass Tablet.

American Numismatic Society,
Broadway & 156th Street,
New York City.

Dear Sirs:-

Herewith please find two blue print copies of our drawing #1-1, F.S.D. for brass tablet ordered from us, for your approval.

Will you please return one blue print copy of this to us at your earliest convenience with your approval or any changes desired to be made indicated thereon, and oblige

Yours sincerely,
WM. H. JACKSON COMPANY,

A. C. Heaphy,
Production Department.

ACH:HRU
C:ACH

May 25th, 1922

Wm. H. Jackson Company
335 Carroll Street
Brooklyn, N.Y.

Attention - Mr. A. C. Heaphy

Gentlemen:

In response to your communication of May 23rd, I beg to advise that the lettering submitted for the sign designed by us is in all respects quite satisfactory.

Very truly yours,

Secretary

SPN/E
Enc. 1 blue print

WALTER E. WOODFORD, PRESIDENT & TREASURER
SIDNEY U. BARR, GEN. MANAGER

HERBERT W. HEYER, VICE-PRES. & SECRETARY
FREDERICK R. LAWRENCE, ASST. SEC'Y

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WAREROOMS
2 WEST 47th STREET
NEW YORK

May 26, 1922.

Re: Brass Sign.

American Numismatic Society,
Broadway & 156th Street,
New York City.

Dear Sirs:-

We acknowledge receipt of your letter of May 25th transmitting one blue print copy of our drawing #1-1, being full size detail of brass sign, marked with your approval.

Yours sincerely,
WM. H. JACKSON COMPANY,

A. C. Heaphy,
Production Department.

ACH:HRU
C:ACH